



Wellington County Branch, Ontario Genealogical Society

P.O. Box 1211,
Guelph, ON N1H 6N6

DONATION AGREEMENT

List and Description of Material(s) to be donated (If additional space is required, please use the back of page)

The Wellington County Branch OGS is dedicated to collecting and preserving information related to family history, and providing access to such Materials by family historians, genealogists, and others who have interest in such information.

1. The donated Materials will become the property of the Wellington County Branch OGS and may be catalogued, scanned, and rebound as deemed necessary to be placed in the library.
2. The Wellington County Branch OGS would like it understood that such Materials that are not needed in our permanent collection, or may be more suited to another locale, may be donated to other suitable facilities.
3. If a family genealogy, or family documents, I do (____), or do not (____) give permission for the material to be photocopied in whole or in part for personal research use only.
4. In submitting Material of an archival nature that must be properly stored and not handled by the public, you agree to permit the Wellington County Branch OGS to scan the material and make that copy available to patrons of the library. The original copy will go to a facility with proper archival storage.
5. The Wellington County Branch OGS reserves the right to make such Material available to the public for research purposes, unless specifically requested by the donor at the time of donation that it be restricted material. Please state restrictions if applicable: _____

Your Agreement

By your signature, you agree to grant the Wellington County Branch OGS, permission to use your Materials as described in this document. You understand that your permission does not obligate the Branch to use your Materials. You also represent that you have the authority to allow this use of your Materials and that this use does not conflict with any other agreement or understanding or infringe on the rights of any third parties, in particular, that living persons included in your materials have consented to this use.

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Name (printed) _____ Email _____

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You are the copyright owner

You are an authorized representative of the copyright owner (name) _____

Your title or relationship to the copyright owner _____

The Wellington County Branch OGS gratefully acknowledges your donation(s) as noted above.

Accepted by _____ Date _____